



NINE MILE FALLS SCHOOL DISTRICT 325/179

10110 West Charles Road, Nine Mile Falls, WA 99026
(509) 340-4300 FAX (509) 340-4301

Board of Directors

Greg Flemming
Kirsten Foose
Mac Mikkelsen
Eric Olsen
Kyle Yancey

Jeff Baerwald, Superintendent

CERTIFICATED EXTRA PAY TIMESHEET

Please sign and return to administrator for review/signature.

EMPLOYEE NAME: _____ SCHOOL _____

TRAINING/WORKSHOP: _____ If Grant - Name of Grant _____

DATE	HOURS	DESCRIPTION	DATE	HOURS	DESCRIPTION
TOTAL HOURS					

Employee's Signature

Date

ADMINISTRATOR USE ONLY

☐ Per Diem Rate

☐ Extended Responsibilities Rate
(B/O Current Schedule x .00072)

☐ Substitute Rate
(\$135 per day)

Program/Purpose: _____

Superintendent/Designee

Date

Principal/Supervisor's

Date

PAYROLL

Hourly Rate of Pay \$ _____ x # of Hours _____ = Total \$ _____

COMMENTS: _____
